

Approval of Agreement between Anand Agricultural University, Anand, Gujarat and the Government of India for the Continuance of scheme of Extension Education Institute, Anand

Extension Education Institute
Anand Agricultural University Campus
ANAND - 388110 (Gujarat)

Read: Resolution of 47th Meeting of Board of Management held on DT: 10/04/2018 vide item No. 47.31

NOTIFICATION

It is hereby notified to all concerned that the Board of Management has resolved vide item no. 47.31 in its 47th Meeting of the Board of Management held on 10/04/2018 at the State Agricultural Universities Council, Krushi Bhavan, Podium Level, Sector-10/A, Gandhinagar.

“It is resolved that Board of Management approved Annual Agreement for Continuance of Extension Education Institute for the year: 2018-19 [Annexure - A] and granted the post-facto permission to sign said agreement this year and every year in future”

Encl: Annexure-A

No. AAU/EEI/Notification/440-46/2018
Date: 08/05/2018

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DIRECTOR

Copy f.w.cs.to:

1. All Members of Board of Management Committee
2. All Members of Academic Council of this University
3. All Officers of this University

Copy to:

1. PS to Hon' ble Vice Chancellor, Anand Agricultural University, Anand
2. PA to Registrar, Anand Agricultural University, Anand
3. All Branches of this Section
4. S.O. File

Annexure -A

AGREEMENT BETWEEN AAU & GOI FOR EEI, ANAND

AGREEMENT ENTERED INTO WITH THE ANAND AGRICULTURAL UNIVERSITY, ANAND, GUJARAT AND THE GOVT. OF INDIA FOR THE CONTINUANCE OF SCHEMES EXTENSION EDUCATION INSTITUTE, ANAND FOR THE YEAR 2018-19

THIS AGREEMENT made this 1st day of April, 2018 between the President of India (Here in after referred to as ' the Government of India' which expression shall where the context so admits to include his successors and assigns) of the one part and the Director of Extension Education, Anand Agricultural University, Anand (here after referred to as the "University" which expression shall where the context so admits to include the successors and assigns) of the other part.

WHEREAS THE GOVT. OF INDIA has through the Directorate of Extension reorganized Agricultural Extension System in the State and taken up the responsibility of assisting the States in training their staff engaged on the reorganized systems;

AND WHEREAS the GOVT. OF INDIA has decided to finance and suitably strengthen the Extension Education Institute already established under Anand Agricultural University to train the State Level Officers of the Western States of India working under the reorganized set up;

AND WHEREAS the Extension Education Institute has been established with physical facilities, instructional staff and equipment necessary to impart high quality training in the subject of extension education on a short and long term basis as required by the Govt. of India, Ministry of Agriculture and Farmers Welfare, Directorate of Extension to provide studies in the field of extension education for the benefit of State Level Officers of the Western States of India and develop the institute as a Regional Institute for Training.

NOW THIS DEAD WITNESS AS FOLLOWS

CLAUSE-I

THE GOVT. OF INDIA AGREE.....

1. That the Extension Education Institute will continue to run as constituent institute of the Anand Agricultural University and will be under the overall control of the university.
2. To provide non recurring financial assistance only in absolutely essential cases.
3. To provide a recurring financial assistance adequate for employing the institutional staff indicated in Schedule-II and providing other facilities as indicated in Schedule-I so long as the training courses are run by the Extension Education Institute as approved and sponsored by the Directorate of Extension.
4. That the staff members recruited and appointed for the Extension Education Institute will be treated as University employees and will be governed by the University rules with regard to the pay scales, leaves, dearness allowances traveling allowances, promotion, removal, retirement, provident fund, gratuity and all other administrative matters.
5. That during each financial year, the Extension Education Institute will conduct a minimum of 20 to 25 training courses with suitable intervals in between them. The number of trainees for each course will vary from 10 to 20. Annually, a schedule of training courses will be prepared and approval of the Govt. of India shall be obtained before conducting the courses. Further Extension Education Institute will conduct consultancy base research study jobs or training programmes in collaboration with state government / NGO institute in the area without interrupting on/off campus training programmes of GOI.
6. That the Govt. of India, Directorate of Extension will provide broad outline of the syllabus and that the University will undertake to develop the syllabus and maintain it on current basis in consultation with and approval of the Directorate of Extension and representative of the University.
7. That the periodical evaluation of the training programme will be made by the Govt. of India, Directorate of Extension in collaboration with the staff of the Extension Education Institute and an appropriate representative of the respective University/the State Department of Agriculture whose participants are evaluated.

CLAUSE-II

THE ANAND AGRICULTURAL UNIVERSITY HEREBY AGREES:

1. That the University will utilize specifically all the building and equipment met up with the funds of the Govt. of India for conducting the short term as well as long term training courses including those leading to M. Sc. and Ph.D. degree courses at Extension Education Institute and housing the staff working in the Extension Education Institute.
2. That in the event of discontinuance of the training courses at the University by the Govt. of India; University will assume responsibilities of continuance of the teaching facilities. All assets created under the scheme will be used on a permanent and continuing basis for imparting training in Agricultural Extension Education with the approval of the Govt. of India (Directorate of Extension). No asset will be disposed off by the University without prior approval of Govt. of India.
3. That the University will obtain approval of the Govt. of India for the renovation of building by submission of layout plan and execute the work without loss of time. It will start renovation of building indicated in Schedule-I and within the time schedule, within the ceiling under non-recurring expenditure, capital in building provided in the scheme, the civil works will be given the first priority and completed within a period specified in the Government order releasing the grant.
4. That the institute will make suitable adjustment in the staffing pattern except for the faculty to suit the local conditions, but their service shall be primarily used for the cause of the institute. Any such changes, when made, will be communicated to the Govt. of India.
5. That the University will provide free of charge/at a nominal rate within the ceiling of the funds allocated by the GOI for the purpose (at per day per participant basis); accommodation, electricity and water to all the trainees. The amount so collected from the charges of accommodation to the trainees and others will go to constituting a revolving fund which may be utilized to undertake urgent minor repairs, etc.

6. That for the residential accommodation provided to the staff members, the house rent will be charged as per the University Rules and receipts realized will go to constituting a revolving fund which may be utilized to undertake urgent minor repairs, etc...
7. That the accounts of the Extension Education Institute will be maintained on the pattern followed by Anand Agricultural University.
8. That the accounts of the Extension Education Institute will be audited by the appropriate authority appointed for auditing the accounts of the University and the same will be furnished to the Directorate of Extension annually.
9. That the University will submit annual report to the Govt. of India on the working of the institute not later than the first quarter of the following year.

CLAUSE-III

1. That University will associate a representative of the Govt. of India, Directorate of Extension in the following matters pertaining to teaching members of the staff until such time the Govt. of India provide financial assistance to the Extension Education Institute :
 - i. Presentation of qualifications
 - ii. Selection
 - iii. Appointment
 - iv. TransferThe supporting staff will be appointed by the University as per University rules.
2. The University will have on their council (dealing with educational aspect of the short term courses, inter alia the items like modification and alternation in syllabus, duration of training in various subjects, practical and field extension training, etc. are referred to the said council); the representative of the Govt. of India (Directorate of Extension).
3. The University will constitute a Management Committee to plan and review the training courses to be conducted in the Extension Education Institute. A representative of the Directorate of Extension will be a permanent member of the Management Committee.

4. The Extension Education Institute will enjoy the functional autonomy for planning and implementing training programme including tour and will work under the direct administrative control of the Vice-Chancellor. Director, EEI will be with all the powers and authority of a Director in a respective SAU.
5. The Director, Extension Education Institute will have direct access to the Directorate of Extension, Govt. of India on matters relating to the training courses to be conducted each year.
6. The Extension Education Institute is a Regional Institute and therefore will work under the overall administrative control of the Vice-chancellor. It will be obligatory on the part of the institute to implement the programmes sponsored by the Directorate of Extension, Govt. of India.
7. The University will utilize the building, staff, equipments and other facilities in line with the specific objectives and the intent of the agreement as specified in clause-I, sub-clause 1, 2, 3 and 4 and clause-III, sub-clause 2 & 3 of this agreement. In the event these facilities cease to be utilized for specific purposes, the Govt. of India shall have the right to utilize the assets as it may elect. However, the University shall have the first right in the event of this contingency to purchase these assets at the depreciated cost arrived at as per rules on its behalf approved by the Govt. of India. In case, the University does not desire to exercise the above rights, the Govt. of India shall have the freedom to utilize the assets as it may elect.
8. The clause of the agreement relating to the short/long term training courses will be valid till during Plan Period (31st March, 2019) unless extended subject to the term and conditions to be mutually agreed upon.
9. The agreement will come into effect as soon as both the parties constitute it.
10. All disputes and differences arising out of or in any way touching or concerning this agreement shall be referred to the decision of an arbitration of three arbitrators out of which one will be Vice-chancellor of the University or his nominee and two other nominees of the Govt. of India and the decision given by the majority of the arbitrators shall be final and binding on both the parties.
11. The Central Government has agreed to bear the stamp duty, if any, for this document.
12. IN WITNESS WHEREOF parties here to through their authorized representatives have set their respective hand on the day, month and year first above written.

Signed by:

For and on behalf of President of India

Signed by:

For and on behalf of Anand Agricultural University

Director Extension Education
Anand Agricultural University
Anand, Gujarat

Witness:

1.

Director
Extension Education Institute
Anand Agricultural University
Anand, Gujarat

2.

Registrar
Anand Agricultural University
Anand, Gujarat

SCHEDULE-I

PROPOSED BUDGET REQUIREMENT FOR THE YEAR 2018-19

(Rs. in Lakh)

Recurring Items				Non Recurring Items		Total
Pay & Allowances	Travelling Expenses	Training Cost	Recurring contingencies including operating cost, office expenses	Civil works	Vehicle/ Machinery & Equipment/Furniture	
1	2	3	4	5	6	
236.00	4.00	45.00	25.00	-	30.00 Mini Bus 20.00 Office car	
236.00	4.00	45.00	25.00	-	50.00	360.00

Justification for the propose Budget

1. Pay and Allowances

The status of staff position as on 01.04.2018 is depicted in Schedule-II. For the staff, the total requirement of pay and allowances for the financial year 2018-19 has been worked out and it is estimated to Rs. 236.00 lakh (Annexure-1). (The figures for Pay & Allowances are calculated on the basis of 7th Pay Commission Recommendations)

2. Travelling Expenses

The travelling expenses are proposed to Rs. 4.00 lakh for conducting off-campus training programmes and other official work.

3. Training Cost

The Academic Training Calendar of EEI, Anand for the year 2018-19 is proposed, discussed and finalized in Annual Training Planning workshop held at MANAGE Hyderabad on 16-17 Jan, 2018. Accordingly, 30 on-campus workshops/training programmes and 35 off-campus / peripatetic workshops are planned to be proposed for approval of Academic Committee. Thus, total 65 workshops/training programmes are planned to be conducted during the year 2018-19. The training cost of Rs. 45.00 lakh is proposed to meet the expenses towards conduction of training programmes during the year 2018-19.

4. Recurring Contingencies Including Operating Cost, Office Expenses

This institute has developed Hostel facilities for accommodation of participants of EEI training programmes. Moreover, the facilities which include equipments such as Telephone, Fax Machine, Computers, Laser Printers, Xerox Machine, AC, Tube Well, etc are available to support the training programmes. Moreover, two vehicles are being used extensively for training activities of EEI, Anand. In order to maintain and repairs of hostel and other equipments, a provision of Recurring Contingencies Including Operating Cost, Office Expenses is estimated to Rs. 25.00 lakh.

5. Non Recurring Items

Purchase of Minibus

The Present Minibus (Swaraj Mazda) at EEI, Anand was purchased on 30th March, 1993 with the cost of Rs. 5,10,070/- and it has completed more than 26years and run 2.5 lakh Km as on date. Thus, it has completed its life in years and running of kilometers. Total expenditure of Rs. 6, 10,547/- has already been made for its repairs and maintenance. Further, it is an obsolete vehicle which gives frequent troubles in operation. Hence, it is not trustworthy and is found uncomfortable for transportation. The parts of this vehicle are also not available in open market as it is very old minibus. In the above circumstances, it is not advisable for further utilization. Hence, it is proposed for replacement by purchasing a new minibus.

Looking to the said facts, local fund auditor has also audited the same thing and ordered to write-off the existing minibus as early as possible.

The practical field exposure of participants is one of the components of EEI Training Programmes. The effectiveness of EEI Training Programmes depends on exposure of participants to successful cases in various enterprises in agriculture and allied fields.

The participants have frequently given very poor feedback while traveling in very old Mini Bus during their field exposure. Hence, purchase of new Mini Bus at EEI, Anand is highly essential and urgently requirement to make EEI Training Programmes more effective.

Thus, it is requested to kindly grant a sum of Rs. 30.00 lakh as a special case for the purchase of new minibus at EEI, Anand during the financial year 2018-19.

Purchase of Office Car

This is to certify that TATA SUMO vehicle No GJ-7R-2911 has been condemned as per the condition laid into schedule-VII of DFPR.

Further it is to clarify that as condition laid into schedule-VII of DFPR vehicle should have at least complete 6.5 years and running of 1.50 lakh Km. However, said vehicle has completed 16 years and running of 2.79 lakh Km at the time of condemnation. More over the said vehicle is auctioned as per university rules.

Moreover Off-Campus training courses are being organized regularly in clientele states. Many a times EEI is forced to postpone these programmes because of unavailability of reservations for travelling by train. Hence, new office car would be very useful to the faculty of EEI for the organization of more number of off-campus training courses conveniently, which would be resulted in improving the overall capability and performance of the EEI, Anand. The cost of purchasing new office car is estimated to Rs. 20.00 lakh.

SCHEDULE-II

Statement of Staff Position as on 1.04.2018

Sr. No.	Designation	Name of incumbent	Pay Band	Grade Pay	Name of Posts		
					Sanc.	Filled in	Vacant
B.H.18248							
1	Director	Vacant*	37400-67000	10000	1	0	1
2	Ext.Edu.	Vacant*	37400-67000	10000	1	0	1
3	Assoc. Ext. Edu.	Vacant*	37400-67000	8000	1	0	1
4	Assoc. Ext. Edu.	Dr.B.S.Divekar	37400-67000	8000	1	1	0
5	Assoc. Ext. Edu.	Dr.B.D.Patel	37400-67000	8000	1	1	0
6	Assoc. Ext. Edu.	Dr.A.C.Patel	37400-67000	10000	1	1	0
7	Assoc. Ext. Edu.	Vacant*	37400-67000	6000	1	0	1
8	Assoc. Ext. Edu.	Dr.M.R.Patel	37400-67000	9000	1	1	0
9	Assoc. Ext. Edu.	Shri.A.G.Sukhadia	15600-39100	6000	1	1	0
10	Assoc. Ext. Edu.	Dr.D.D.Patel	15600-39100	8000	1	1	0
11	Assoc. Ext. Edu.	Vacant*	37400-67000	6000	1	0	1
12	Asstt. Ext. Edu.	Shri.A.P.Ninam	15600-39100	6000	1	1	0
13	Lib/Res.Asstt.	Vacant*	15600-39100	6000	1	0	1
14	Agril. Officer	Vacant*	39900-126600	-	1	0	1
15	Res./Field Asstt.	Vacant*	39900-126600	-	1	0	1
16	Res./Field Asstt.	Vacant*	39900-126600	-	1	0	1
17	Sr.Technician	Vacant*	39900-126600	-	1	0	1
18	Sr.Technician	Shri.N.S.Charpot	39900-126600	-	1	1	0
19	Art./Photographer	Vacant*	29200-92300	-	1	0	1
20	Proj.Operator	Vacant*	29200-92300	-	1	0	1
21	Office Supdt.	Vacant*	44900-142400	-	1	0	1
22	PA	On daily wage basis#	35400-112400	-	1	1	0
23	P.A.	On daily wage basis#	35400-112400	-	1	1	0
24	Acco. Clerk	Shri.A.C.Dave	35400-112400	-	1	1	0
25	Sr. Clerk	Shri.B.S.Parmar	25500-81100	-	1	1	0
26	Jr. Clerk	On daily wage basis#	19900-63200	-	1	1	0
27	Jr. Clerk	On daily wage basis#	19900-63200	-	1	1	0
28	Jr. Clerk	On daily wage basis#	19900-63200	-	1	1	0
29	Store Keeper	Shri.N.R.Rabari	19900-63200	-	1	1	0
30	Driver	Vacant*	19900-63200	-	1	0	1
31	Driver	On daily wage basis#	19900-63200	-	1	1	0
32	Driver	On daily wage basis#	19900-63200	-	1	1	0
33	Mali	On daily wage basis#	15000-47600	-	1	1	0
34	Peon	Vacant*	14800-47100	-	1	0	1
35	Peon	Shri.R.S.Dabhi	14800-47100	-	1	1	0
36	Peon	Smt.C.S.Parmar	14800-47100	-	1	1	0
37	Peon	On daily wage basis#	14800-47100	-	1	1	0
38	Helper	Shri.Z.B.Saiyad	14800-47100	-	1	1	0
39	Cleaner	Vacant*	14800-47100	-	1	0	1
40	Runner	Shri.G.A.Jadav	14800-47100	-	1	1	0
41	Runner	Vacant*	14800-47100	-	1	0	1
42	Chowkidar	Vacant*	14800-47100	-	1	0	1
43	Berer	Vacant*	14800-47100	-	1	0	1
44	Sweeper	Shri.K.B.Harjan	14800-47100	-	1	1	0
45	Sweeper	On daily wage basis#	14800-47100	-	1	1	0
TOTAL					45	26	19

:On Daily Wage Basis

Annexure-1

ESTIMATION OF PAY AND ALLOWANCES FOR THE YEAR 2018-19

Sr.	Name	Designation	BASIC	DA	HRA	SP.PAY	OTHER	MA	TOTAL
1	2	3	4	5	6	7	8	9	10
1	Vacant*	Ext.Edu.	1765008	123552	176504	0	0	0	2065064
2	Vacant*	Ext.Edu.	1765008	123552	176504	0	0	0	2065064
3	Vacant*	Assoc. Ext. Edu.	976752	68376	97672	0	0	3600	1146400
4	Dr. B.S. Divekar	-do-	1029384	72060	102936	0	0	3600	1207980
5	Dr. B.D. Patel	-do-	1166472	81652	116648	0	0	3600	1368372
6	Dr. A.C. Patel	-do-	2303568	161248	230360	3900	0	0	2699076
7	Vacant*	-do-	976752	68376	97672	0	0	3600	1146400
8	Dr.M.R.Patel	Asso. Ext. Edu.	2303568	161248	230360	0	0	3600	2698776
9	Shri.A.G.Sukhadia	Asso. Ext. Edu.	1067328	74712	106736	0	12000	3600	1264376
10	Dr.D.D.Patel	Asso.Ext.Edu.	1166472	81652	116648	0	0	3600	1368372
11	Vacant*	Asso.Ext.Edu.	976752	68376	97672	0	0	3600	1146400
12	Shri.A.P.Ninama	Asstt.Ext.Edu.	749088	52440	74912	0	0	3600	880040
13	Vacant*	Lib/Res. Asst.	686664	48068	68664	0	0	3600	806996
14	Vacant*	Agri.Officer	488376	34188	48840	0	0	3600	575004
15	Vacant*	Res.Field Asstt.	488376	34188	48840	0	0	3600	575004
16	Vacant*	Res.Field Asstt.	488376	34188	48840	0	0	3600	575004
17	Vacant*	SR.Tech.	488376	34188	48840	0	0	3600	575004
18	Shri.N.S.Charpot	SR.Tech.	761328	53296	76136	0	0	3600	894360
19	Vacant*	Artist/Photo	357408	25016	35744	0	0	3600	421768
20	Vacant*	Proj.Operator	357408	47991	35744	0	0	3600	444743
21	Vacant*	Office Suptd.	549576	38468	54960	0	0	3600	646604
22	on daily wage basis#	PA	96000	0	0	0	0	0	96000
23	on daily wage basis#	PA	96000	0	0	0	0	0	96000
24	Shri.A.C.Dave	Asso.Clerk	656064	45928	24360	0	0	3600	729952
25	Shri.B.S.Parmar	Sr.Clerk	487152	34104	48712	900	0	3600	574468
26	on daily wage basis#	Jr.Clerk	96000	0	0	0	0	0	96000
27	on daily wage basis#	Jr.Clerk	96000	0	0	0	0	0	96000
28	on daily wage basis#	Jr.Clerk	96000	0	0	0	0	0	96000
29	Shri.N.R.Rabari	Store Keeper	403920	28272	40392	0	0	3600	476184
30	Vacant*	Driver	96000	0	0	0	0	0	96000
31	on daily wage basis#	Driver	96000	0	0	0	0	0	96000
32	on daily wage basis#	Driver	96000	0	0	0	0	0	96000
33	on daily wage basis#	Mali	96000	0	0	0	0	0	96000
34	on daily wage basis#	Peon	96000	0	0	0	0	0	96000
35	Shri.R.S.Dabhi	Peon	291312	20392	29128	0	720	3600	345152
36	Smt.C.S.Parmar	Peon	198288	13880	19832	0	720	3600	236320
37	Vacant*	Peon	96000	0	0	0	0	0	96000
38	Shri.Z.B.Saiyad	Helper	332928	23304	33296	0	720	3600	393848
39	Vacant*	Cleaner	96000	0	0	0	0	0	96000
40	Shri.G.A.Jadav	Runner	342720	23992	34272	0	720	3600	405304
41	Vacant*	Runner	96000	0	0	0	0	0	96000
42	Vacant*	Chokidar	96000	0	0	0	0	0	96000
43	Vacant*	Berer	96000	0	0	0	0	0	96000
44	Shri.K.B.harijan	Sweeper	222768	15592	22277	0	720	3600	264957
45	on daily wage basis#	Sweeper	96000	0	0	0	0	0	96000
	Total		25383192	1692299	2343501	4800	15600	93600	29532992
									Arrears of Seventh Pay (01.01.2016 to 31.07.2017)
									6000000
									Travelling Allowances & Other
									400000
									Total Pay & Allowances
									35932992

* For all the VAC & EXT posts salary has been estimated as Initial pay of the post

On Daily Wage basis